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Bank Reconciliation Schedule	
Balance per Bank Statement (7/31)	\$17,300
(+) Deposits in transit	5,700
(-) Undeposited receipts (cash on hand)	0
(+) Bank errors understate bank balance	0
(-) Outstanding checks	(2,000)
(-) Bank errors overstate bank balance	0
Correct cash balance	20,800
Balance per Depositors Books (7/31)	\$18,500
(+) Bank credits & collections (not on bks)	3,000
(-) Bank errors understate book balance	0
(-) Bank charges not on books (BO + 470)	(700)
(-) Book errors overstate book balance	0
Correct cash balance	20,800

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Book	Bank
Ending balance per books	Ending balance per bank
Subtract: Bank service charges	Add: Deposits in transit
Add: Interest income	Subtract: Outstanding checks
Subtract: Returned checks	
Add/Subtract: Reconciling errors	
Add: Unrecorded deposits	
Subtract: Unrecorded withdrawals	
Reconciled balance	Reconciled balance

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Date	Description	Ref	Income	Expense	Bank Balance
12-Apr	Balance Fwd				250.00
12-Apr	Freight and pers	1		25.00	225.00
12-Apr	Debit: TR 2 Invoice	2	50.00		275.00
12-Apr	Debit: TR 3 Invoice	3	30.00		305.00
12-Apr	Drawings	4		30.00	275.00
12-Apr	Owner's Salary	5		20.00	255.00
12-Apr	Utility Print Paper	6		80.00	175.00
12-Apr	Owner's Check Cash	7		120.00	55.00
12-Apr	Debit: TR 2 Invoice	8	30.00		85.00
12-Apr	Debit: TR 3 Invoice	9	50.00		135.00
12-Apr	Debit: TR 4 Invoice	10	50.00		185.00
12-Apr	Debit: TR 5 Invoice	11	50.00		235.00
12-Apr	Debit: TR 6 Invoice	12	50.00		285.00
Total			350.00	285.00	285.00

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Cash Book (Bank Col)			
Dr			Cr
Dec 31	To Balance b/d	11,000	By Bank Cheque
	To Balance b/d	1,700	By Balance b/d
	To Cheque issued	2,100	
		10,600	10,600

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